

**Schaumburg Flying Club  
Meeting Minutes**

**11/18/2004**

Attending:

Robin Clark  
Juan Cuellar  
Marc Hall  
Bob Higginson  
George Moshos  
Mike O'Brien  
Norb Paprocki  
Jeff Puglielli  
Mike Saeger  
Don Segreti  
Brad Shafer  
Walter Szeremeta  
Leslie Wadsworth  
Bill Wetmore

**Meeting Open**

Jeff Puglielli

**Maintenance**

Norb Paprocki

2 new brooms with telescoping handles will be available in each aircraft  
Maintenance will be done for  
4SA

Static Pitot 12/11

Transponder 12/11

Aircraft might be moved from current tie-down to area across from  
current location

9SP

Annual due January 2005

AD issued for starter ... will be examined during annual

Cold weather kit will be installed during annual

Self-Service pump will be operating before the end of the year

Available only while flight office is closed

Price for self-serve is unknown

For winter months on both aircraft:

Cabin Air closed

Cowl Flap closed

Parking Brake left off

Procedure for 30 degrees or colder

Pre-Heat required

if zero degrees air temperature, expect 2 hour warm up

Plug in heater overnight if planning early morning departure

Checking Fuel Sump when air temperature less than 30 degrees

Fuel sump may remain open after checking due to freezing water

Check to be certain the sump has not frozen open before finishing pre-flight

**Finances**

Bill Wetmore

October was a good month for cash flow

Finances considered good as of November 15:

\$6,500 in bank after all bills paid

\$5,500 in receivables

Jeff Potential cash flow problem in November due to airport closing and November weather  
Current scheduled trend is less flying time scheduled in Nov so far than in 2003

Norb Airport closed after 8:00pm due to repairs will continue until end of November

Jeff 4SA flew 70+ hours in November 2003  
Both 4SA and 9SP have flown 35 hours so far in Nov 2004

If flight time does not meet the 100 per month minimum then will likely cause an increase in rates in 2005

## **Documentation**

Don Segreti

8 more members turned in documentation bringing the total to 12 with requested documentation collected

Jeff Shopping for better insurance rates includes showing documentation of currency of all active club members

## **Membership**

Brad Shafer

**Jeff New Member - George Stephens  
Replaces - Roy Gross**

Jeff Membership is serious. If no new members added to replace inactive members and inactive members don't start flying or other members don't start flying more, then an assessment will be inevitable for the required 9SP engine overhaul in 2006

When 31<sup>st</sup> members added, insurance rate will go up \$1,200

Suggestion to have bylaws changed to allow an inactive category

Norb: If make members inactive then ratio of members to aircraft changes and affects insurance

## **Program to actively solicit new members**

Brad Get SFC name out to all possible members  
SFC brochure/flyer developed for mailing and hand-out  
SFC brochures in both aircraft at all times so members can leave brochures at airports during trips  
Considering buying AOPA and EAA mailing lists to mass mail brochures

Brad Posted advertisement in AOPA. Must be renewed each month

Brad What costs is club willing to pay:  
Internet – need to change search keywords to allow SFC to be selected in a search. Jeff will advise Kevin of the web change request  
AnyAWOS – Telephone approximately \$200 with message advertising SFC  
25-30 seconds  
\$65 setup fee and monthly cost  
package of \$100/month for local airports

Norb Suggest looking at EAA website for placing SFC advertising

Jeff Suggested that the club first try approaches that have minimal costs to see how many new members might be gotten

Norb Built brochure stand for Schaumburg Airport lounge  
Stand will be placed in lounge after the meeting  
(Brochures currently being placed on Schaumburg bulletin board quickly removed)

Will fabricate plastic boxes so brochures can be hung on airport bulletin boards

Suggestions: Have an SFC table at 99s Women's Flying Organization Safety Seminar during last week of January

Have an SFC table at Safety Seminar at Waukegan December 1

Jeff Establish responsibilities where club members will be assigned specific airports to be certain SFC brochures are on bulletin boards.

The following airports were initially selected:

Leslie	DuPage
Morris	George
Norb	Lake in the Hills
Jeff	Clow
Juan	Schaumburg and DeKalb

Also Possibilities:

American Flyers @ DuPage and Palwaukee  
Lewis University

### **Flying Hour Requirements to meet expenses**

Suggestion for alternative monthly billing schemes

1. Charge each member a monthly fee that includes at least one hour of flight time. Money would be applied to first flight hour
2. Increase monthly member fee equal to fixed expense of both aircraft

Norb/Jeff Focus on increasing membership with active members. Then we can get creative with billing schemes.

Would not want to increase monthly costs at all.

**Meeting adjourned** Jeff - Motion to Adjourn  
Don Segreti – Second the motion